

Equipment Procurement Control Log

Executive status, release decisions, vendor commitments and next actions organized for weekly PM review.

Project	Northbridge Medical Office Renovation
Report date	September 16, 2026
Prepared by	MechAPM Projects
Revision	04

8	2	2	5
Tracked packages	PM decisions	Schedule risks	Committed dates

Current Procurement Status

Package	Submittal / status	Approval	Release	Vendor commitment	Required on site	Risk	Owner / next action
AHU-1	23 73 13-01 / Approved as noted	09/03/26	09/05/26	Ship 12/08/26	12/18/26	Watch	MechAPM - confirm fan motor substitution by 09/18
CU-1	23 81 26-02 / Approved	08/29/26	09/01/26	Ship 11/14/26	11/24/26	On track	Vendor - issue weekly production update
P-1 / P-2	23 21 23-01 / Revise and resubmit	Pending	Hold	14 weeks from approval	12/05/26	High	PM - approve alternate motor; MechAPM tracking engineer response
EF-3	23 34 23-01 / Approved	08/27/26	08/29/26	Ship 10/18/26	10/31/26	On track	MechAPM - obtain freight confirmation
VAV boxes	23 36 00-01 / Approved as noted	09/02/26	09/06/26	Partial ship 10/09/26	10/17/26	Watch	Vendor - identify final six-box release date
Controls	23 09 00-01 / In review	Pending	Hold	6 weeks from release	11/15/26	High	MechAPM - reconcile sequence comments with BAS vendor
Roof curbs	23 05 29-02 / Approved	08/20/26	08/22/26	Delivered 09/10/26	09/15/26	Closed	Field - verify count and condition
Duct insulation	23 07 13-01 / Approved	08/25/26	N/A	Stock confirmed	10/01/26	On track	MechAPM - confirm first-floor quantity with foreman

Procurement Decision Queue

Open decisions and dated follow-through prepared for the contractor PM's weekly review.

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PM Decision Queue

Decision	Why it matters	Research completed	Recommendation	Needed by
Accept alternate 20 HP motor for P-1 / P-2	Current motor pushes pump arrival beyond planned startup.	Compliance, voltage, enclosure and lead-time comparison received; engineer response pending.	Approve only after engineer confirms equal electrical characteristics and warranty.	09/18/26
Release controls before final sequence comments close	Full hold consumes most of the six-week controls lead time.	Open comments isolated to alarm wording; point list and hardware unaffected per BAS vendor.	Authorize hardware release; keep programming and final sequence subject to engineer approval.	09/19/26

Follow-Up Commitments

Date	Commitment	Responsible party	Status	Next follow-up
09/14/26	Provide AHU-1 motor compliance comparison	AHU vendor	Received	PM decision by 09/18
09/15/26	Confirm VAV partial shipment quantity	VAV vendor	Open	MechAPM follow-up 09/17
09/15/26	Return controls sequence review comments	Engineer	Open	MechAPM follow-up 09/18
09/16/26	Verify roof-curb count and condition	Field foreman	Open	Field response 09/17
09/16/26	Issue CU-1 weekly production update	Equipment vendor	Open	Due every Wednesday

Control note: MechAPM tracks status, obtains written commitments and organizes the decision. Equipment releases and substitutions remain subject to the contractor PM and design team's approval.